

(I) - CHENNAI METROPOLITIAN WATER SUPPLY AND SEWERAGE BOARD - General Service

Sl. No.	Name of the Post	Method of Recruitment / Qualification
1	Chief Controller of Finance	Promotion form C.O.F. / Financial Analyst : 1) From the post of Controller of Finance / Financial Analyst. 2) Must be either Chartered Accountant or Cost Accountant. 3) Must have minimum 3 years service as Controller of Finance / Financial Analyst and must have minimum 5 years of service as Deputy Controller of Finance. (vide B.R.No.116/2006, Dt.28.04.06)
2	Secretary cum General Manager	By Promotion: From Non-Technical Officer in the Category of Staff Manager, Candidates must have put in not less than 5 years of service. By Deputation: A District Revenue Officer.
3	Controller of Finance	Direct recruitment either permanently or on contract: Must be either Chartered Accountant or M.B.A. With Finance or Cost Accountant with 10 years of experience of which a minimum of 5 years should be in a responsible middle level Management Finance position in a large organisation. By Promotion: From the category of Deputy Controller of Finance and Deputy Controller of Finance (Costing), Candidates must have served not less than 5 years as Deputy Controller of Finance / Deputy Controller of Finance (Costing) and must possess the qualification prescribed for direct recruitment.

Sl. No.	Name of the Post	Method of Recruitment / Qualification
4	Internal Auditor	<p><u>By Direct recruitment either permanently or on contract basis:</u> Must be a Chartered Accountant with minimum 10 years of experience: out of which 5 year at Middle level in the Internal Audit Department in large Private / Government organisation.</p> <p><u>By Promotion:</u> From the Category of Deputy Controller of Finance / Deputy Controller of Finance (Costing). Candidates must have served not less than 5 years as Deputy Controller of Finance / Deputy Controller of Finance (Costing) and must possess the prescribed qualification for direct recruitment.</p> <p><u>By Deputation:</u> Deputy Director or Joint Director or Treasuries and Accounts of the State Government or Deputy Secretary to Government, Finance Department or an Officer from the Office of the Accountant General and must have not less than 3 year of service remaining.</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
5	Financial Analyst	<p>By Direct Recruitment: Must be MAC (Management Accountancy Course) or MCM (Post Graduate Course in Corporate Management) or a Chartered Accountant within the meaning of Chartered Accountant Act 1949 (Central Act No.38 of 1949) or a Management Accountant or a Cost and Works Accountant within the meaning of Cost and Works Accountant Act, 1959 (Central Act. 23 of 1959) or a Master Degree of Business Administration (Finance) from IIM, Kolkatta, Ahmedabad or Bangalore.</p> <p>Experience: A) 10 Years minimum work experince on relevant field preferably in the area of Financial Management, Project Conceptualisation and Evaluation, Financial Forecasting, Pricing Policies and Market Analysis in the case of Persons possessing the qualification of MAC or MCM under the Chartered Accountants Act 1949 and for Management Accountant under the Cost and Works Accountants Act. 1959.</p> <p>B) 15 years minimum work experience in relevant field preferably in the area of Financial Management, project Conceptualisation and Evaluation, Financial Forecasting, Princing Policies and Market Analysis in the case of persons possessing the qualification of CA or ICWA or MBA (Finance) from IIM.</p> <p>Age: Should not have completed 45 years of age.</p>
5 A	Information Technology Manager	<p>By Promotion from DPM: Must have put in at least 10 years of service as Data Processing Manager and possess the educational qualification prescribed for data processing Manager.</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
6	Staff Manager	<p>By Promotion: From the Non-Technical Officer in Grade-V, Candidates must have served for a period of not less than 5 years in Non-Technical posts in Grade-V provided he has worked in Personnel and Administration Department for not less than 2 years.</p> <p>By Deputation: A Deputy Collector.</p>
7	Industrial Relations Manager	<p>By direct recruitment: Postgraduate degree holder in Public Administration / Social Work who also possess a Post Graduate Diploma in Personnel Management, Industrial Relations and Labour Welfare recognised by the Government of TamilNadu. 5 years experience in management or Establishment matters.</p> <p>Age: Should not have completed 35 years of age as on 1st day of July during the year in which appointment is made.</p> <p>By promotion: From the post of Assistant Industrial Relations Manager with minimum service in that post for 5 years.</p> <p>By transfer from any other service: Postgraduate degree holder in Public Administration / Social Work who also possess a Post Graduate Diploma in Personnel Management, Industrial Relations and Labour Welfare recognised by the Government of Tamilnadu. 5 years experience in Establishment matters in the post equivalent to Grade V category.</p> <p>(B.P.No.10/94, dt.7.4.94) (B.R.No.67/94, dt.5.4.94)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
8	Public Relations Manager	<p>By promotion of Grade-V Officer: Must have served for a period of not less than 5 years in posts in Grade-V and possess a degree qualification with a Diploma in Public Relations from an institution recognised by the State or Central Government and with a minimum of 5 years experience.</p> <p>By deputation: Officer of the Information and Public Relations Department with not less than 3 years of service remaining.</p> <p>By transfer: From Grade-V Officers of the Board who possess a Diploma in Public Relations from an Institution recognised by the State or Central Government.</p>
9	Deputy Controller of Finance	<p>By Direct recruitment either permanently or on contract basis: Must be a Chartered Accountant with atleast 5 years experience.</p> <p>By Promotion : From Senior Accounts Officers in Grade-V. Candidates must possess the qualifications prescribed for direct recruitment. Must have put in not less than 5 years of service as S.A.O.</p> <p>By Deputation: Under Secretary to Government, Finance Department of the State Government. Candidates must have not less than 3 year of service remaining.</p> <p>ii) From other Government Departments / Public Sector undertaking & Statutory Boards provided the candidates possess a Chartered Account or cost Accountant (ICWA) qualification with a minimum of 5 years experience in supervisory cadre.</p> <p>(B.R.No.113/94, dt.16.6.94) (B.P.No.31/94, dt.14.7.94)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
10	Data Processing Manager	<p>By direct recruitment:</p> <p>1) Degree in Engineering or M.Sc., with Applied Science or Mathematics or Statistics or Physics as a Main subject or Membership of the Institute of Chartered or Cost Accountant or M.B.A. with Finance or M.C.A.</p> <p>2) 5 Years experience in System Analysis, Computer Programming and applications, out of which 2 years in the capacity of the Senior System Analyst or comparable position.</p> <p>(B.R.No.107/90, dt.09.02.90 B.P.No.14/90, dt.14.06.90)</p> <p>By promotion: From Senior System Analysts, Must have put in not less than 5 years of experience as Senior System Analyst.</p> <p>(B.R.No.113/94, dt.16.06.94 B.P.No.31/94, dt.14.07.94)</p>
11	Senior System Analyst	<p>By direct recruitment:</p> <p>1) Degree in Engineering or M.Sc., with Applied Science or Mathematics or Statistics or Physics as a Main subject or Membership of the Institute of Chartered or Cost Accountant or M.B.A. with Finance or M.C.A.</p> <p>2) Three Years experience in System Analysis, Computer Programming and application in a large organisation.</p> <p>(B.R.No.107/90, dt.09.02.90 B.R.No.14/90, dt.14.06.90)</p> <p>By promotion: From System Analysts, Must have put in not less than 5 years of experience as System Analyst.</p> <p>(B.P.No. 31/94, dt.14.07.94)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
12	System Analyst	<p><u>By direct recruitment:</u></p> <p>1) Degree in Engineering or M.Sc., with Applied Science or Mathematics or Statistics or Physics as a Main subject or MBA with Finance or Membership of the Institute of Chartered or Cost Accountant or M.C.A.</p> <p>2) Three Years experience in Computer Programming and applications. Degree in Computer Science / Computer Applications and Post Graduation Diploma in Computer Science will be preferred. (B.P.No.14/90, dt.14.06.90 B.P.No.107/90, dt.14.07.90)</p> <p><u>By promotion:</u> From Programmers. Minimum of 5 years of service as Programmer. Must be able to examine and analyse various systems proposed for computerisation. (B.R.No.113/94, dt.16.06.94 B.P.No.31/94, dt.14.07.94)</p> <p><u>By transfer:</u> From other services in the Board in the same scale of pay. Must have had training in Data Processing, Computer applications from a recognised Institute with exposure in the use of Computer is desirable. (B.P.No.14/90, dt.14.06.90)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
13	Senior Administrative Officer / Senior Accounts Officer	<p>By Promotion : From persons in the cadre of Administration Officers with not less than 5 years of service.</p> <p>Note: The Service put in the post of Accounts Officer by qualified incumbent for the post of Admv Officer shall also be reckoned to determine the minimum service of 5 years in the cadre of Administrative Officers.</p> <p>(B.R.No.113/94, dt.16.06.94 / B.P.No.31/94, dt.14.07.94)</p> <p>By Promotion: From persons in the cadre of Accounts Officers with not less than 5 years of service. Must have passed the tests prescribed for becoming eligible for promotion as Accounts Officer.</p> <p>Note: The Service put in the post of Admv. Officers by the qualified incumbent for the post of Accounts Officer shall also be reckoned to determine the minimum service of 5 years in the cadre of Accounts Officer.</p> <p>(B.R.No.113/94, dt.16.06.94 / B.P.No.31/94, dt.14.07.94)</p>
14	Senior Accounts Officer	<p>By Direct Recruitment: Must be either Chartered Accountant or Cost Accountant with 2 years of experience.</p> <p>Age: Should not have completed 35 years of age as on 1st day of July of the year in which selection for appointment is made.</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
15	Grievance Redressal & Facilitation Officer (formely - Information and Facilitation Officer)	<p><u>By Direct Recruitment:</u> Must possess a Bachelors Degree of any University recognised by the University Grants Commission and Diploma in Public Relations from an institution recognised by State or Central Government (or) Degree in Public Relations. Must have put in not less than five years of service as Officer in the fields of Public Relations.</p> <p><u>Age:</u> Should not have completed 35 years of age as on 1st July during the year in which appointment is made.</p> <p><u>By promotion :</u> Grade VI or Grade VII Officer (in the cadre of A.O. or J.A.O.) with the educational qualification prescribed for direct recruitment. Must have put in atleast 5 years of service in the Board. Experience in Public Relations is desirable.</p> <p><u>By transfer from any other service:</u> Must have put not less than 5 years of service experience in the field of Public Relations with the educational qualification prescribed for the direct recruitment. (B.R.No.303/00, dt.18.09.00 / B.P.No.33/00, dt.20.09.00)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
16	Accounts Officer / Admv. Officer	<p>By promotion from Jr. Admv. Officer : Must have put in not less than 3 years of service in the cadre of Junior Administrative Officer and must have passed the test prescribed for the post of Junior Administrative Officer.</p> <p>Note: The service put in the post of Jr. Accounts Officer by the qualified incumbent for the post of Jr. Admv. Officer shall also be reckoned to determine the minimum service of 3 years in the J.A.O. cadre.</p> <p>By promotion from JAO : Must have put in not less than 3 years of service in the cadre of Junior Accounts Officer and must have passed the test prescribed for the post of Junior Accounts Officer.</p> <p>Note: The service put in the post of Jr. Admv. Officer by the qualified incumbent for the post of Jr. Accounts Officer shall also be reckoned to determine the minimum service of 3 years in the Jr. Accounts Officer cadre. (B.R.No.235/93, dt.08.09.93 B.P.No.31/93, dt.17.09.93)</p>

(II) CMWSSB Engineering and Technical Service

Sl. No.	Name of the Post	Method of Recruitment / Qualification
1	Engineering Director	Senior most Chief Engineer promoted as E.D
2	Chief Engineer	<p>Promotion from S.E. : From the Engineering personnel in the cadre of Superintending Engineer with 3 years of service as Superintending Engineer.</p> <p>(B.R.No.113/94, dt.16.06.94 B.P.No.31/94, dt.14.07.94)</p>
3	Superintending Engineer	Promotion from E.E : From the Engineering personnel in the cadre of Executive Engineer / A.M.I.E. Must have rendered atleast 3 years of service as Executive Engineer.

Sl. No.	Name of the Post	Method of Recruitment / Qualification
4	Executive Engineer	<p>By Promotion from AEE (C/M/E): From the Engineering personnel in the cadre of Assistant Exe. Engineer (Civil / Mechanical and Electrical) with not less than 5 years of service in the above post.</p>
5	Hydrogeologist	<p>By promotion: From the holders of the post of Assistant Executive Engineer or Deputy Hydro geologist with not less than 5 years experience in Ground Water Technology in that cadre of which 3 years should be in the field.</p> <p>By transfer from the cadre of Executive Engineer: Transfer from the holders of the post of Executive Engineer with 5 years of total experience in Ground Water Technology.</p>
6	Chief Analyst	<p>Direct Recruitment: Must possess a Master's Degree in Chemistry with minimum practical experience of 5 years in any Water Testing Laboratory/Any Research Laboratory.</p> <p>By Promotion: From among the holder of the post of Chief Chemist, Water Analyst, Grade V with experience of not less than 7 years of service as Water Analyst/Chief Chemist or any other equivalent post. (B.R.No.450/90, dt.10.12.90 / B.P.No.30/90, dt.17.12.90)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
7	Assistant Executive Engineer (Civil & Mech)	<p>By Promotion from A.E. / J.E. (C/M): From Assistant Engineer/Junior Engineer (Civil and Mechanical) Degree holders in the post of Assistant Engineer must have put in a minimum of 5 years of service. The candidates possessing Diploma in Civil and Mechanical Engineering of the State Board of Technical Education and Training or any other Diploma equivalent to the same must have put in a total service of not less than 10 years as Junior Engineer. Must have passed the test conducted departmentally on</p> <ol style="list-style-type: none"> 1) CMWSS Act 1978 2) CMWSS Board Office Manual 3) CMWSS Board Service Regulation 4) Materials Management 5) Accounting Manual (Lower) 6) Labour Laws <p>The ratio of 3:1 should be adopted between Assistant Engineers and Junior Engineers. (B.R.No.251/93, dt.15.11.93 B.P.No.32/93, dt.17.11.93)</p>
8	Assistant Executive Engineer (Electrical)	<p>By Promotion from A.E. / J.E. (E): From Assistant Engineer/Junior Engineer (Electrical) Degree holders in the post of Assistant Engineer (Electrical) must have put in a minimum of 5 years of service. The candidates possessing Diploma in Electrical Engineering of the State Board of Technical Education and Training or any other Diploma equivalent to the same must have put in a total service of not less than 10 years as Junior Engineer (Electrical). Must have passed the test conducted departmentally on</p> <ol style="list-style-type: none"> 1) CMWSS Act 1978 2) CMWSS Board Office Manual 3) CMWSS Board Service Regulation 4) Materials Management 5) Accounting Manual (Lower) 6) Labour Laws <p>The ratio of 3:1 should be adopted between Assistant Engineers and Junior Engineers. (B.R.No.251/93, dt.15.11.93 / B.P.No.32/93, dt.17.11.93)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
9	Deputy Hydrogeologist	<p>By Promotion: From Assistant Hydro geologist: Must have put in not less than 5 years of service and must have passed the test conducted departmentally on</p> <ol style="list-style-type: none"> 1. CMWSS Act. 1978 2. CMWSS Board Office Manual 3. CMWSS Board Service Regulations <p>(B.R.No.113/94, dt.16.06.94 / B.P.No.31/94, dt.14.07.94)</p>
10	Chief Chemist / Water Analyst	<p>By Promotion: Persons from Assistant Water Analyst/Chemist: Must have put in not less than 5 years of service in the above posts and must have passed the test conducted departmentally on</p> <ol style="list-style-type: none"> 1. CMWSS Act. 1978 2. CMWSS Board Office Manual 3. CMWSS Board Service Regulations
11	Agricultural Specialist	Abolished vide: B.R.No.215/07, dt. 23.04.07

Sl. No.	Name of the Post	Method of Recruitment / Qualification
12	Assistant Engineer (Civil/Mech)	<p>By Direct Recruitment and By transfer from any other class or category : Must possess a degree in Engineering (Civil or Mechanical) of any University or institution recognised by the University Grants Commission for the purpose of its grant. A degree in production Engineering or Industrial Engineering awarded by the Anna University also recognised as equivalent to B.E. (Mechanical) for the purpose of appointment to the above said post. Provided that preference shall be given to persons who have acquired Master's Degree in Public Health Engineering granted by an University or Institution recognised by the University Grants Commission for the purpose of its grant. A pass in section A & B of the A.M.I.E. Examination.</p> <p>A ratio of 3:1 i.e three Graduate Engineers by Direct recruitment or by transfer and one Diploma Holder by promotion.</p> <p>A Junior Engineer (Civil / Mechanical) on the acquisition of a degree in Civil / Mechanical Engineering or a pass in Section-A & B of the A.M.I.E. shall be re-designated as Asst. Engineer (Civil / Mech) allowing him the scale of pay attached to the said post and he will be assigned the rank below the name of the last among the Asst. Engineer in service in the list of approved candidate drawn up by the Board subject to the rule of reservation for appointment as Asst. Engineer in that year prior to the acquisition of the Engineering Degree by the Junior Engineer, i.e. the day following the last day of the examination. (B.R.No.78/94, dt. 16.06.94 / B.P.No.29/94, dt.07.07.1994) (B.R.No.139/92, dt.29.06.92)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
13	Assistant Engineer (Electrical)	<p>By Direct Recruitment and By transfer from any other class or category : Must possess a degree in Electrical Engineering or Electrical and Electronic Engineering or Electronic and Communication Engineering of any University or institution recognised by the University Grants Commission for the purpose of its grant. Provided that preference shall be given to persons who have acquired Master's Degree in Electrical Engineering of any University or Institution recognised by the University Grants Commission for the purpose of its grant or a pass in section A & B of the A.M.I.E. Examination with Electrical or Electrical and Electronic or Electronic and Communication.</p> <p>A ratio of 3:1 i.e three Graduate Engineers by Direct recruitment or by transfer and one Diploma holder by promotion.</p> <p>A Junior Engineer (Elec.) on the acquisition of a degree in Electrical Engineering or Electrical and Electronics Engineering or Electronics and Communication Engineering or a pass in Section-A & B of the A.M.I.E. Examination with Electrical or Electrical & Electronics or Electronics and Communication as a subject shall be re-designated as Asst. Engineer (Elec.) allowing him the scale of pay attached to the said post and he will be assigned the rank below the name of the last among the Asst. Engineer in service in the list of approved candidate drawn up by the Board subject to the rule of reservation for appointment as Asst. Engineer in that year prior to the acquisition of the Engineering Degree by the Junior Engineer, i.e. the day following the last day of the examination.</p> <p>(B.R.No.139/92, dt.29.06.92)</p>
14	Assistant Hydrogeologist	<p><u>By direct recruitment:</u> Must possess M.Sc., Geology of any University recognised by University Grants Commission or its equivalent.</p> <p><u>By transfer of qualified Personnel from any other service of the Board:</u> Must possess M.Sc., Geology of any University recognised by University Grants Commission or its equivalent.</p>

(III) CMWSSB Engineering and Technical Sub- Ordinate Service

Sl. No.	Name of the Post	Method of Recruitment / Qualification
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Sl. No.	Name of the Post	Method of Recruitment / Qualification
1	Assistant Water Analyst / Chemist	<p>By direct recruitment: A degree in Science from a university recognised by the University Grants Commission with Chemistry as the main subject.</p> <p>By transfer of qualified Personnel from any other service of the Board: A degree in Science from a university recognised by the University Grants Commission with Chemistry as the main subject.</p>
2	Junior Engineer (Civil/Mech)	<p>By Promotion: Diploma holders in Civil and Mechanical Engineering in the categories of Surveyor-cum-Draughtsman and Mechanical Operator and allied posts. Must have put in a minimum service of five years.</p> <p>(B.R.No.113/94, dt. 16.06.94 B.P.No. 31/94, dt. 14.07.94)</p>
3	Junior Engineer(Electrical)	<p>By Promotion: Diploma holders in Electrical Engineering in the cadre of Electrical Operator H.T. Must have put in a minimum service of five years.</p> <p>B.R.No.113/94, dt. 16.06.94 B.P.No. 31/94, dt. 14.07.94)</p>
4	Overseer	Absorbed from Town Panchayat during 2011 (No Qualification prescribed for this post)
5	Farm Manager	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
6	Photographer	<p>By direct recruitment:</p> <p>i) Must possess a diploma in cinematography and Sound Engineering (LC & SE) or Diploma in Cinematography awarded by the Institute of Film Technology, Chennai and</p> <p>ii) Must have experience for a period of not less than 2 years in a Private Firm or a Government Undertaking</p> <p>By transfer of qualified Personnel from any other service of the Board:</p> <p>i) Must possess a diploma in cinematography and Sound Engineering (LC & SE) or Diploma in Cinematography awarded by the Institute of Film Technology, Chennai and</p> <p>ii) Must have experience for a period of not less than 2 years in a Private Firm or a Government Undertaking.</p> <p>(B.P.Misc.No.45/88, dt.19.12.88)</p>
7	Technical Officer	upgraded from Technical Assistant

Sl. No.	Name of the Post	Method of Recruitment / Qualification
8	Technical Assistant	<p>By Direct Recruitment: Diploma in Electronics with minimum one year experience in servicing Radio equipments.</p> <p>The Board resolved to down grade the post of Technical Assistant and Technician with lesser scales of pay of Rs.780-1385 and Rs.610-1075 (old scale of pay) respectively. The above downgrade revision will apply only for further recruitment and will not affect the existing three incumbents in service. (B.R.No.62/89, dt. 27.04.89 / B.P.Misc.No.14/89, dt.15.05.89)</p>
9	Surveyor cum Draughtsman	<p>By direct recruitment: A Diploma in Civil Engineering awarded by the Board of Technical Education and Training Tamil Nadu or its equivalent.</p> <p>by transfer from any other service method: A Diploma in Civil Engineering awarded by the Board of Technical Education and Training, Tamil Nadu or its equivalent.</p> <p>From Assistant Draughtsman possess ITI Certificate in Draughtsman or Surveyor and must have put in not less than 5 years of service as Assistant Draughtsman. (B.R.No.113/94, dt.16.06.94)</p>
10	Mechanical Operator	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
11	Electrical Operator (HT)	<p>By direct recruitment: A Diploma in Electrical Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu or its equivalent.</p> <p>By transfer from any other service: A Diploma in Electrical Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu or its equivalent.</p>
12	Electrical Operator (LT)	By Promotion: From Electrician possessing ITI Trade certificate in Electrician or Wireman License issued by TNEB and must have put in a minimum service of not less than 7 years as Electrician.

Sl. No.	Name of the Post	Method of Recruitment / Qualification
13	Lab Technician Grade-I	<p>By Promotion: By promotion from Lab. Technician Grade II. Must possess minimum general educational qualification. Must have successfully completed Lab Technician training in Government Institutions or Medical Colleges and must put in a minimum service of not less than 5 years as Lab. Technician Grade II.</p> <p>(B.R.No.113/94, dt. 16.06.94 / B.P.No. 31/94, dt. 14.07.94)</p>
14	Technician	<p>By Direct Recruitment: Passed ITI Trade test (NTC or NAC) in General Electronics/Radio and TV Maintenance with minimum one-year experience in servicing Radio equipments.</p> <p>The Board also resolved to down grade the post of Technical Assistant and Technician with lesser scales of pay of Rs.780-1385 and Rs.610-1075 respectively. The above downward revision will apply only for future recruitments and will not affect the existing three incumbents in service.</p> <p>(B.P.Misc.No.14/89, dt.15.05.89 B.P.No.62/89, dt.27.04.89)</p>
15	Driller	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
16	Lab Technician Grade-II	<p>By direct recruitment: Must possess minimum general educational qualification and must have successfully completed Lab.Technician Training in Government Institutions or Medical college.</p> <p>By transfer from any other service: Must possess minimum general educational qualification and must have successfully completed Lab.Technician Training in Government Institutions or Medical college.</p>
17	Electrician	<p>By Promotion: From Electrical Pumps man possessing ITI Trade Certificate in Electrical Wiring or Wireman License issued by TNEB. Must have put in not less than 5 years of service as Electrical Pumps man.</p> <p>(B.R.No.113/94, dt. 16.06.94 / B.P.No. 31/94, dt. 14.07.94)</p>
18	Assistant Operator (Mechanical & Instrumentation)	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
19	Assistant Draughtsman	Abolished vide: B.P.No.15/2007, dt. 26.07.2007

Sl. No.	Name of the Post	Method of Recruitment / Qualification
20	Driver (LMV)	<p>By direct recruitment: Must possess Licencse for driving Heavy Vehicles in the case of Lorries and Ligh Motor Vehicles Licencse in the case of Cars, Jeeps, Vans and must have practical experince in driving Motor Vehicles for a period not less than one year. Must have passed VIII Standard.</p> <p>By appointment of persons from any other service by tranfer: Must possess Licencse for driving Heavy Vehicles in the case of Lorries and Ligh Motor Vehicles Licencse in the case of Cars, Jeeps, Vans and must have passed VIII Standard.</p>
21	Driver (HMV)	<p>By direct recruitment: Must possess Licencse for driving Heavy Vehicles in the case of Lorries and Ligh Motor Vehicles Licencse in the case of Cars, Jeeps, Vans and must have practical experince in driving Motor Vehicles for a period not less than one year. Must have passed VIII Standard.</p> <p>By appointment of persons from any other service by tranfer: Must possess Licencse for driving Heavy Vehicles in the case of Lorries and Ligh Motor Vehicles Licencse in the case of Cars, Jeeps, Vans and must have passed VIII Standard.</p>
23	Motor Cycle Messenger	<p>By direct recruitment:</p> <ul style="list-style-type: none"> i) Must not have completed thirty years of age on the 1st day of July of the year in which the selection for appointment is made ii) Must possess a good physique and iii) Must possess a current driving license of motorcycle issued by a competent authority under the Motor Vehicles Act 1939 with practical experience of driving a motorcycle for a period of not less than 5 years and iv) Must have passed Illrd Form or VIII Standard. <p>By transfer from any other service: -do-</p> <p>(B.R.No.65/91, dt.06.03.91, B.P.Misc.No.06/91, dt.14.03.91)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
24	Sewer Superintendent	By direct recruitment: From the persons working in the category of Time Keeper, Sewer Maistry etc., under Labour Category with not less than 5 years of experience in Sewer Cleaning work. By Transfer : i) From the persons working in the category of Time Keeper / Sewer Maistry under Establishment category with minimum five years of experience in their respective category. ii) Must have minimum General Educational Qualification. (B.R.No.239/94, dt.18.11.94, B.P.No.43/94, dt.18.11.94)
25	Assistant Agricultural Officer	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
26	Diesel Generator Driver	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
27	Chloronome Operator	By transfer from Labour Establishment: From the lower category with 7 years of service, provided he has worked in the Chloronome Operation Wing for not less than 2 years and must pass the Practical Test to be conducted in Chloronome Operation by the Board. (B.R.No.267/91, dt.27.10.91, B.R.Misc.No.36/91, dt.15.11.91)
28	Filter Operator	By transfer from Labour Establishment: From the lower category with 7 years of service, provided he has worked in the Filter for not less than 2 years and must pass the Practical Test to be conducted in Filter Operation by the Board. (B.R.No.67/91, dt.06.03.91, B.P.Misc.No.16/91, dt.01.04.91)
29	Assistant Driller	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
30	Technician A/V Aids	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
31	Mechanic Gr.II	Post will be abolished when the incumbent retires accordingly vide B.P.No.15/2007, Dated 26.07.2007
32	Welder Grade II	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
33	Machine Operator Grade II	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
34	Fitter Grade-II	Post will be abolished when the incumbent retires accordingly vide B.P.No.15/2007, Dated 26.07.2007
35	Pump House Motor Driver	Abolished vide: B.P.No.15/2007, dt. 26.07.2007

Sl. No.	Name of the Post	Method of Recruitment / Qualification
36	Electrical Pumpsman	By direct recruitment : Must possess the Trade Certificate in the Trade of Electrician issued by ITI or wireman license issued by TNEB By transfer from Labour Establishment: Must possess I.T.O part time craftman Training scheme course and should have put in a service of not less than 5 years in the Lower Grade after acquiring the part time I.T.I. Course. (B.R.No.72/91, dt.06.03.91 B.P.No.07/91, dt.14.03.91)
37	Plumber / Pipeline Fitter (Gr.I &II)	Post will be abolished when the incumbent retires accordingly vide B.P.No.15/2007, Dated 26.07.2007
38	Pump Operator I & II	Post will be abolished when the incumbent retires accordingly vide Res.No.18/91 Post will be abolished when the incumbent retires accordingly vide B.P.No.15/2007, Dated 26.07.2007
39	Field Assistant	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
40	Field man	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
41	Blue Print Operator	Abolished vide: B.P.No.15/2007, dt. 26.07.2007
42	Wireman	Absorbed from Town Panchayat during 2011 (No Qualification prescribed for this post)
43	Switch Board Operator	Absorbed from Town Panchayat during 2011 (No Qualification prescribed for this post)
44	Electrical Helper	Absorbed from Town Panchayat during 2011 (No Qualification prescribed for this post)
45	Fitter	Absorbed from Town Panchayat during 2011 (No Qualification prescribed for this post)

(IV) CMWSSB General Sub- Ordinate Service

Sl. No.	Name of the Post	Method of Recruitment / Qualification
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Sl. No.	Name of the Post	Method of Recruitment / Qualification
1	Programmer	<p><u>By direct recruitment:</u></p> <p>1) Degree in Engineering or M.sc., with Applied Science or Mathematics or Statistics or Physics as Main subject. Degree in Computer Science and allied subject preferred.</p> <p>2) Two years experience in Computer programming and knowledge of computer languages and packages, Experience in Minis/Net working Environment desirable. (B.R.No.107/90, dt. 09.02.90 / B.P.No.14/90, dt.14.06.90)</p> <p><u>By promotion: From the post of System Operator:</u></p> <p>1) Must possess a degree in Engineering or M.sc., with Applied Science or Mathematics or Statistics or Physics as Main Subject. Degree in Computer Science and allied subjects preferred.</p> <p>2) Must have put in a minimum period of 5 years of service in the Board as System Operator. (B.R.No.177/98, dt.29.06.98 / B.P.No.17/98, dt.24.07.98)</p> <p><u>By Transfer:</u> From any other services in the Board in the pay scale of Rs.1400-2600(revised scale of Rs.5000-150-8300). Training in Computer Programming and Data Processing from a recognised institute is essential. (B.R.No.107/90, dt. 09.02.90 / B.P.No.14/90, dt.14.06.90)</p>
2	Junior Admv. Officer	<p><u>By promotion from Assistants:</u></p> <p>a) Must have put in a minimum of 5 years of service as Assistant and</p> <p>b) Must have passed the test conducted departmentally on</p> <p>1) Materials Management</p> <p>2) Labour Law</p> <p>3) Accounting Manual (Lower) and must have passed the test prescribed for Jr. Assistant for promotion as Assistant.</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
3	Junior Accounts Officer	<p>By promotion from Assistants:</p> <p>a) Must have put in a minimum of 5 years of service as Assistant and</p> <p>b) Must have passed the test conducted departmentally on</p> <ol style="list-style-type: none"> 1) Accounting Manuals of the Board 2) Budgeting and Billing and Collection manuals 3) Materials Management Manual 4) Elements of Book Keeping- Batliboi 5) Elements of Auditing <ol style="list-style-type: none"> a) Internal Audit Manual of the Board b) Internal Audit Manual for Public Sector Undertaking of Tamil Nadu Government Auditing 6) Business Organization and office Management by Shukla or any standard book (e.g) Ghosh and Bhusan and must have passed the Test Prescribed for Jr.Assistant for promotion as Assistant. <p>(B.P.No.31/93, dt.17.09.93)</p>
3 A	Depot Manager Grade-I	<p>By promotion from Depot Manager Gr.II :</p> <p>From the category of Depot Manager Grade-II with minimum 5 years of service as Depot Manager Grade-.II. Must have passed the Departmental Test prescribed for promotion on the post of Junior Accounts Officer</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
4	Junior Public Relation Officer upgraded as Deputy Public Relations Manager	<p>By Direct Recruitment: Must possess a Bachelors Degree of any University recognised by the University Grants Commission and Diploma in Public Relations from an institution recognised by State or Central Government (or) Degree in Public Relations. Must have put in not less than five years of service as Officer in the fields of Public Relations.</p> <p>Age: Should not have completed 35 years of age as on 1st July during the year in which appointment is made.</p> <p>By promotion : Grade IX (Assistant) or Grade X (Junior Assistant) with the educational qualification prescribed for direct recruitment. Must have put in atleast 5 years of service in the Board.</p> <p>By transfer from any other service: Must have put not less than 5 years of service experience in the field of Public Relations with the educational qualification prescribed for the direct recruitment. (B.R.No.303/2000, dt.18.09.2000) (B.P.No.33/2000, dt.20.09.2000) (B.R.No.80/2006, dt.01.03.2006)</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
5	System Operator	<p><u>By direct recruitment:</u> Bachelor's Degree in any discipline, 2 years experience in Computer operations in Government / Public Sector/Recognised Private Organisation, Experience with Mini-Computer and recognised Diploma in Computer operation is desirable. (B.R.No.107/90, dt. 09.02.90 / B.P.No.14/90, dt.14.06.90)</p> <p><u>By promotion:</u> From the post of Data Entry Operator 1) Bachelor's Degree in any discipline, 2 years experience in computer operations in Government Public Sector/Recognised Private Organisation. Experience with Mini-Computer and recognised Diploma in Computer operations is desirable. 2) Must have put in a minimum period of 5 years of service in the post of Data Entry Operator</p> <p><u>By transfer from any other service:</u> Bachelor's Degree in any discipline. Must possess the Diploma in Computer Applications. Knowledge of Computer applications is considered preferable. (B.R.No.177/98, dt. 29.06.98 / B.P.No.17/98, dt.24.07.98)</p>
6	Steno Typist Grade-I	By promotion: From the persons working in Grade II
7	Steno Typist Grade-II	From the persons working in Grade III (B.R.No.73/94, dt. 16.06.94 B.P.No. 26/94, dt. 29.06.94)

Sl. No.	Name of the Post	Method of Recruitment / Qualification
8	Assistant	<p>By Promotion from Assistant: From Junior Assistants and Typists. 1. From the combined seniority of Jr.Asst. and Typist based on their regular date of appointment 2. Must have put in not less than 3 years of service as Junior Asst. / Typist. 3. The typists should have worked as Junior Asst. for a period of not less than one year before their promotion. 4. Must have passed the following Department Tests: 1) CMWSS Act 1978 2) CMWSSB Office Manual 3) CMWSSB Service Regulation (B.R.No.70/09, dt.21.02.09) (B.P.No.9/2009, dt.27.04.2009)</p>
9	Depot Manager Grade-II	<p>By promotion from Depot Manager : From the category of Depot Manager with minimum 5 years of service as Depot Manager. Must have passed the test conducted departmentally on 1) CMWSS Board Act 1978 2) CMWSS Board Office Manual 3) CMWSS Board Employees Service Regulations</p>
10	Steno Typist Grade-III *	<p>The Sanctioned Strength in this cadre will be merged with newly created common Junior Assistant post after the promotion or retirement of the incumbents as per the B.R.No.144/2013. (B.P.No.26/94, dt.29.06.94, B.P.No.35/94, dt.04.10.94)</p>
11	Typist *	<p>The Sanctioned Strength in this cadre will be merged with newly created common Junior Assistant post after the promotion or retirement of the incumbents as per the B.R.No.144/2013</p>
	Typist Grade-I *	<p>The Sanctioned Strength in this cadre will be merged with newly created common Junior Assistant post after the promotion or retirement of the incumbents as per the B.R.No.144/2013</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
12	Librarian	<p>By direct recruitment: Diploma/Certificate in Librarianship with one year experience.</p> <p>By transfer from any other service: Diploma/Certificate in Librarianship with one year experience. (B.R.No.362/88, dt.01.12.88 B.R.Misc.No.45/88, dt.19.12.88)</p>
13	Data Entry Operator*	The Sanctioned Strength in this cadre will be merged with newly created common Junior Assistant post after the promotion or retirement of the incumbents as per the B.R.No.144/2013
14	<p>Junior Assistant</p> <p>(Newly Merged Post from the resultant vacancies from the cadre Jr. Assistant, Steno-Typist Gr.III, Typist & Typist Gr.I, Data Entry Operator & Depot Manager (Ord. Gr.) vide B.R.No.144/2013.)</p>	<p>By Direct Recruitment :</p> <p>a) Must have passed a Degree of any University recognised by the University Grants Commission. Priority will be given to B.Com Graduates, B.A (Corporate) & Graduates with Commerce and Accountancy subjects and minimum 30 % of the vacancies will be filled up with them.</p> <p>b) Must have passed Diploma in Computer Applications or Certificate course in Computer on Office Automation or Certificate in Data Entry Operator Course obtained from reputed Computer Training Organization.</p> <p>c) Provided that those who possess a Degree (or) Diploma in Computer Science (or) Bachelor in Computer Application (or) Computer Engineering as one of the subjects approved by the University Grants Commission (or) All India Council for Technical Education (or) Directorate of Technical Education (or) any equivalent body shall be exempted from passing the Course in 'b' above.</p>

Sl. No.	Name of the Post	Method of Recruitment / Qualification
		<p>By Promotion from Record Assistant : From Record Assistant subject to condition that they must possess 1) Minimum General Educational Qualification 2) Must have put in not less than 10 years service as Record Assistant. or i) Must possess a degree with 5 years of service as Record Assistant provided that a ratio of 1:4 shall be adopted between the promotees from Record Assistants and Direct Recruitment.</p> <p>By promotion from Telephone Operator: Must possess the qualification prescribed for the post of Junior Assistant and Must have put in not less than 5 years of service as Telephone Operator.</p> <p>By transfer from any other service: Persons employed in any other category in Board's service can be transferred and appointed as Junior Assistant, if they possess the qualifications prescribed for the direct recruitment.</p> <p>(B.P.No.17/13, dt.11.09.13 / B.R.No.144/13, dt.14.08.13)</p>
15	Depot Manager *	The Sanctioned Strength in this cadre will be merged with newly created common Junior Assistant post after the promotion or retirement of the incumbents as per the B.R.No.144/2013
16	Telephone Operator	<p>By direct recruitment: Must possess the minimum general educational qualification and undergone Training course for Telephone Operator conducted by Post and Telegraphs Department.</p> <p>By transfer from any other service: Must possess the minimum general educational qualification and undergone Training course for Telephone Operator conducted by Post and Telegraphs Department.</p>
17	Sergeant	Abolished vide: B.P.No.15/2007, dt. 26.07.2007

Sl. No.	Name of the Post	Method of Recruitment / Qualification
18	Lift Operator	<p><u>By direct recruitment :</u> i) Must have passed VIII Std. ii) He should have completed 18 years of age. iii) He should have got trained in operating Lift as well as in rescuing trapped passengers in case of emergency. A certificate to this effect, obtained from a recognized lift manufacturer should be possessed by him.</p> <p><u>By transfer from Labour Establishment:</u> i) Must have passed VIII Std. ii) Must possess qualification prescribed for direct recruitment. (B.R.No.288, dt.31.12.2008 / B.P.No.18/2008, dt.31.12.08)</p>
19	Record Assistant	<p><u>By direct recruitment:</u> Must have passed 10th Std or its equivalent.</p> <p><u>By transfer:</u> 1) Must have passed the III Form/VIII Standard in a recognised Secondary School or must possess the Indian Army I Class Certificate or education of the Indian Army III Class English certificate 2) Must have completed 3 years of service as Office Assistants under the CMWSS Board Basic Servants service.</p>

* Resultant vacancies will be merged with Newly Created Junior Assistant Post

(V) CMWSSB Basic Servant Services

Sl. No.	Name of the Post	Method of Recruitment / Qualification
1	Office Assistant	By direct recruitment Must possess ESLC, i.e. VIII Standard or candidates failed in S.S.L.C. and must be able to ride bicycle.
2	Sweeper	By direct recruitment Must be able to read and write Tamil. Exemption can be given in respect of legal heir appointments.
3	Watchman / Gurkha Watchman	By direct recruitment Must be able to read and write Tamil. Exemption can be given in respect of Gurkha Watchman only.
Total Staff Strength		

Sl. No.	Name of the Post	Method of Recruitment / Qualification
4	Labour Establishment (Field Worker/Sanitary Worker / Maistry / Cleaner)	By direct recruitment Must be able to read and writ Tamil. Exemption can be given in respect of legal heir appointments.